

Draft Meeting Minutes
Committee on Accessible Transportation and Mobility (ABE60)
Transportation Research Board 92nd Annual Meeting
Wednesday, January 16, 2013, 8 a.m.-12 noon
Fairchild Room, Hilton Hotel, Washington, D.C.

In Attendance

Co-Chairs

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| Lalita Sen | Texas Southern University |
| Russell Thatcher | TranSystems Corp. |

Secretary

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| Kenneth Joh | Texas A&M University |
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Members

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| Julie Babinard | World Bank |
| Daniel Blais | Transport Canada |
| Betsy Buxer | MV Transportation, Inc. |
| Mary Crass | OECD - International Transport Forum |
| Ann Frye | Ann Frye, Ltd. |
| Jonathan Klein | Federal Transit Administration |
| David Lewis | HDR, Inc. |
| Claude Marin-Lamellet | IFSTTAR - LESCOT |
| Jim Marston | Veterans Administration, Atlanta |
| Campbell McKee | Motivation Charitable Trust, C.N. Unwin Ltd. |
| Abha Negi | Svayam |
| Tom Rickert | Access Exchange International |
| Colin Rowan | Portland State University |
| Uwe Rutenberg | Rutenberg Design LLC |
| John Schoon | University of Southampton |
| Anabela Simoes | ISG/CIGEST |
| Aaron Steinfeld | Carnegie Mellon University |
| Ling Suen | International Centre for Accessible Transportation |
| Michael Winter | Federal Transit Administration |
| Karen Wolf-Branigin | Easter Seals |
| Mohammed Yousuf | Federal Highway Administration |

Friends

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| Cristiano Farias Almeida | Federal University of Goiás, Brazil |
| Jeff Becker | RTD-Denver |
| Billie Louise (Beezy) Bentzen | Accessible Design for the Blind |
| Sonal Chaudhry | Svayam |
| David Chia | The Collaborative, Inc. |

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| Keith Forstall | Trapeze Group |
| Rosanne Goodwill | Federal Railroad Administration |
| Ahsan Habib | Dalhousie University |
| Larry Harman | Bridgewater State University |
| Catherine Holloway | University College London |
| Hiroto Inoi | Osaka University |
| Kit Keller | Association of Pedestrian and Bicycle Professionals |
| Arfi Khambatta | Sally Swanson Architects, Inc. |
| Sungyop Kim | University of Missouri-Kansas City |
| Sudhir Krishna | Urban Development, Government of India |
| Wei Li | Texas A&M University |
| Eileen Lu | Eden Social Welfare Foundation |
| Crystal Lyons | Crystal Fortune Lyons, LLC |
| Roger Mackett | University College London |
| C. Marie Maus | Easter Seals Transportation Group |
| Steven Minor | Federal Transit Administration |
| Jennifer Ogle | Clemson University |
| Nobuaki Ohmori | University of Tokyo |
| Laurie Pickup | Vectos |
| David Rishel | Delta Services Group, Inc. |
| Siegfried Rupprecht | Rupprecht Consult |
| Will Rodman | Nelson\Nygaard Associates |
| Lilian Salazar | Tec de Monterrey University |
| Carol Schweiger | TranSystems Corp. |
| Richard Schultze | RLS & Associates, Inc./Access Exchange Int'l |
| Jana Sochor | KTH Royal Institute of Technology |
| Nien-Tsu (Joe) Wang | Eden Social Welfare Foundation |
| Charlene Wilder | Federal Transit Administration |

TRB Staff

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| Gwen Chisholm Smith | TCRP |
| Jennifer Rosales | Liaison to Committee |

1. Call to Order

The meeting was called to order at 8 a.m. by Co-Chair Russell Thatcher. Copies of the meeting agenda (see Attachment 1) and a sign-in sheet were distributed. Manila folders containing additional materials were distributed to the committee. Mr. Thatcher asked the committee for permission to permit audio recording of the meeting, which was granted. Mr. Thatcher asked the committee to be flexible with items 5 and item 6, which will be presented by TRB Staff Jennifer Rosales and Gwen Chisholm Smith. Mr. Thatcher also announced that Dr. Sudhir Krishna from the Ministry of Urban Development in Delhi will be joining the meeting at 8:30.

2. Introductions of Members and Friends

All present, including committee members and friends, introduced themselves.

3. Appointment of Committee Secretary

Ken Joh was introduced as the new Secretary of the Committee.

4. Review of Minutes of 2012 Meeting

The minutes of the 2012 meeting were reviewed. One correction was noted: (1) Ann Frye should have been listed as an attendee. A MOTION was made by Michael Winter to accept the minutes with those changes. The motion was SECONDED by Uwe Rutenburg and was passed unanimously.

5. TRB Staff Announcements

Russell Thatcher opened the discussion by reviewing the first handout in the manila packet which discusses a recent TRB initiative called “Research Pays Off,” a call for short articles on research projects that has an immediate impact. Submitted articles are reviewed and selected by a task force, and published in *TR News*. Mr. Thatcher encouraged members of the committee to respond to this call to raise the awareness of accessibility in TRB.

Mr. Thatcher introduced the second handout on the Research Needs Statements (RNS) Database, a recent initiative by TRB to catalog all research statements developed by TRB committees. Mr. Thatcher and Anabela Simoes will collect copies of research statements from the committee to add to the database. There are currently 1,100 research statements in the database, available at rns.trb.org.

Mr. Thatcher also discussed the third handout on the TRB Practice-Ready Papers (PRP) Database. These are papers identified by the Technical Activities Division as having potential interest to practitioners as practice ready. There are currently 600 papers that have been selected since 2006, and an additional 600 papers from the TRB 92nd Annual Meeting will be added to the database.

Co-Chair Lalita Sen introduced Jennifer Rosales, TRB staff representative to the committee. Ms. Rosales provided a report on the 2013 Annual Meeting, including the number of sessions (640), workshops (110), and committee meetings (500+). There were 40 sessions related to this year’s spotlight theme, and 15 sessions implementing the MAP-21 transportation legislation. There were over 4,800 paper submitted, over 500 more than in 2012. In 2012, TRB implemented a back to the basics program fostering and nurturing research agendas for standing committees. There are 150 standing committees. She also mentioned that there is also an initiative to give younger members a voice in TRB, such as the Young Member’s Council. Last year, there were

33 webinars, 17 were sponsored by TRB standing committees. Ms. Rosales also noted that TRB has developed a new and enhanced tool to navigate the Annual Meeting, including an improved search function for the interactive online program, as well as creating an app for Apple iOS and Android mobile devices. TRB will also provide flash drives to all registered attendees that were mailed in mid-February. She reported that registration numbers are ahead of target, and expected to exceed 11,000 and possibly 11,500.

Ms. Rosales announced the 2014 Annual Meeting spotlight theme: "Transportation Research: Celebrating our Legacy and Anticipating our Future." This conference will be held in the same hotels as this year, and will be from January 12 – 16, 2014. In 2015, TRB will be moving to the Convention Center, which will bring the conference under one roof. TRB has secured a contract with the Marriott Marquis which will accommodate conference guests, and a per diem rate has been guaranteed for the first five years. There will be direct underground access between the hotel and the convention center. Other contracts will be lined up as well.

Ms. Rosales also noted that the membership of this committee will be rotated in the next few months. One-third of the committee will be rotated, with 3 year appointments. The deadline for the draft roster will be January 31, moved up from mid-February from last year.

Mr. Thatcher thanked Ms. Rosales for her support throughout the year, and especially her efforts to schedule committee activities for the Annual Meeting.

Some of the concerns raised by committee members regarding the conference include the reliability of the mobile app, and reports of bus lifts breaking and not functioning, as well as the reduced frequency of buses between the hotels. Karen Wolf-Branigin suggested that papers be in both pdf and word format. Dr. Sen also suggested that the printed copy of the program should be organized by authors rather than just sessions and topics. Ling Suen also mentioned that TRB should ensure that there is enough accessibility between the hotel and the convention center.

6. Report from TCRP

Lalita Sen introduced Gwen Chisholm Smith who provided an update on the Transit Cooperative Research Program (TCRP). She noted that it was the 21st year of the TCRP. 679 research projects have been initiated and 605 research studies and syntheses have been completed, and 562 are available online. Over 550 transit professionals have been involved in these projects. It was noted that TCRP reports are available on the TRB and APTA websites and that an Annual Report of TRCP activities is prepared each year.

Ms. Chisholm Smith also noted that the TOPS Committee selected 6 new topics and 6 special topics for FY 2013. She noted that the nominations for project panels were being sought for projects. Ms. Chisholm Smith encouraged the committee to continue to

generate research statements and noted that the deadline in 2013 for synthesis topics was March 15 and for full research was June 15. For MAP-21, funding has been about \$10 million on average, but last year the budget has been cut about one-third. It is about \$7 million for the next two years, but the final available budget was \$6.5 million. As a result, some programs had to be cut, including the synthesis program, and there is no more international studies program.

Mr. Thatcher followed up on Ms. Chisholm Smith's statement by pointing out two projects that would influence awareness of accessibility: Project A-40 (Platform Train Interface Standards) and Project B-44 (Impact of the Trend Towards Separate Statewide Medicaid Transportation Brokerages on Human Service Transportation Coordination). He encouraged ABE60 members and friends to nominate themselves or others for the project panels.

7. TRB Committee Communications Coordinators Council

This item was not discussed.

8. Subcommittee Reports

8.1. TRANSED Conference Planning Subcommittee, ABE60(5)

Russell Thatcher introduced Dr. Sudhir Krishna to the committee, the secretary of the urban development ministry in Delhi. He asked the committee to move to item 8.1 on the agenda.

Dr. Krishna provided a summary of the TRANSED conference from the perspective of the ministry. Dr. Krishna mentioned that the ministry is playing a critical role and admits that it is not doing as much as they should. Svayam was the host of the event, and the state government of Delhi co-hosted, with the ministry providing support. There were 10 main subteams and other teams there. There were many supporting organizations for the event as well, including TRB and the Canadian transport agency.

Abha Negi gave a PowerPoint presentation discussing the highlights of the 2012 TRANSED conference. She reported that over 400 abstracts were received from 46 nations, and that 628 delegates from 34 countries attended. 73 delegates reported having a disability. The countries with the largest participation included India, U.S. U.K., Japan, and Canada. The scientific and social program consisted of 3 pre-conference workshops, 2 pre-conference technical tours, 2 plenary sessions, 21 parallel sessions, and 2 panel discussions, along with an exhibition and poster presentation. There was also a welcome dinner hosted by the chief minister, as well as the closing and award ceremony. Three panel conference workshops were organized which was attended by over 200 delegates on the first day of the conference. Pre-conference tours were supported by the transport ministry of Delhi, which gave 5 low floor buses to use. The inaugural session was attended by Dr. Krishna, the minister of transport, and other dignitaries. Committee members that addressed the inaugural plenary session included

Mary Crass and Ann Frye. 110 papers were presented in 21 panel sessions, divided into 7 panel tracks during the 3 day conference. Panel discussions covered a wide range of issues including policies and strategies to promote inclusive communities. The exhibition featured several exhibitors and attracted approximately 1,500 visitors in 2 days. For the poster presentations, there were 41 posters from 15 nations. The cultural performance was a highlight of the event. Closing and handing over ceremony was also held. Communication and marketing strategies were effective in highlighting the cultural aspects of the event. Social media such as Facebook was used to gather feedback on the conference, and the conference attracted media attention from national dailies such as the Times of India. 13 scholarships were offered to delegates to attend the conference. Transportation for the conference included accessible transport vehicles. Ms. Negi mentioned that it was difficult to get financial support and they were unable to attract support for automobile industry because they felt they are not manufacturing vehicles for persons with disabilities and the elderly are not their target audience. She suggested that the conference need to broaden its reach to make it more inclusive (such as revising the title of the conference) and increase participation. However, the conference was successful in generating awareness of accessibility issues with respect to transport.

Mr. Thatcher expressed gratitude to the organizers of TRANSED and his appreciation for their hard work in organizing the conference. He also invited the audience for any questions or comments regarding the conference. Several committee members expressed their satisfaction with the conference and thanks to the hosts. Dr. Sen also thanked Dr. Krishna and Ms. Negi for giving an excellent summary of the conference.

Rosario Macario was not present, so Anabela Simoes provided a brief update regarding the 2015 TRANSED conference in Lisbon, Portugal. The conference will be held in late July. Some issues include the need for additional rooms if attendance is greater than expected. She also suggested the possibility of having e-posters instead of physical posters. Dr. Sen suggested that Ms. Macario and Ms. Simoes contact Dr. Agrawal, the chair of the new committee on developing countries, to encourage conference participation in Portuguese speaking countries in Africa and South America.

Regarding the 2018 TRANSED conference, Ms. Frye mentioned that a request for proposals will be released in the next few months to potential bidders. So far, Taiwan, the city of Sydney, Jamaica and Malaysia expressed interest in submitting a bid.

8.2. International Activities Subcommittee, ABE60(1)

Ann Frye opened the discussion on the long term future of TRANSED. The key point she mentioned was the need for continuity and to attract young researchers and doctoral candidates to get in touch with colleagues to draw on research on a continuing basis. Ideas were discussed to provide continuity, including a secretariat for TRANSED to provide a home base for those interested in TRANSED conference, and an ongoing TRANSED website. An online forum or chat room has also been proposed. Other ideas include the need to reach out to other international bodies besides TRB to give

continuity, such as the International Transport Forum, as well as revising the TRANSED name to be more inclusive. Dr. Sen suggested that, given the increased international presence at TRB, TRB should provide support for international conferences. Mr. Thatcher suggested that, starting with the Lisbon conference, participants in each track might draft position statements to pass on to future conferences. Some proposed themes for the conference include access to rail services, pedestrian access, ICT developments, workshops organized by modes rather than themes, accessible tourism, how to move from theory to practice, driving issues, issues of parking, accessible taxis, security concerns for women with disabilities, and people with multiple disabilities.

8.3 Technology Subcommittee

Daniel Blais described the presentations made during the Technology Subcommittee meeting on Monday, January 14. Discussion on the developments of a wide range of technologies and issues was conducted. This included technologies to support mobility management and wayfinding. Specific presentation topics included:

- Extending the ability for older drivers by adopting electric steering wheels (French Institute of Road Safety Research)
- Boarding technology for passengers using wheelchairs at unattended stations (Canadian Transportation Agency)
- Making indoor spaces accessible using radio frequency identification
- Accessible transportation technology research initiatives improving mobility for persons with disabilities using ITS (FHWA)
- ITS joint project office using connected vehicles (USDOT)
- Trajectory analysis using GPS to help aid in designing intersections for pedestrians (University of Southampton)

8.4 Research Subcommittee

Karen Wolf-Branigin reported on the 2012 paper review process. A total of 15 papers were reviewed; 132 reviews were assigned; 44 reviewers submitted 100 reviews. Four sessions and one poster session were developed for the committee, which comprised of 30 presentations and over 200 participants. Some of the sessions were sponsored by the committee and others were co-sponsored.

Ms. Wolf-Branigin also reported on the development of research statements in 2012. The subcommittee came up with six ideas: 1) safety issues on ramp equipped low floor bus design; 2) operator and customer communications in ramp equipped vehicles versus lift equipped vehicles; 3) synthesis of current research on customer perceptions of transit and why they do not use certain modes; 4) design of paratransit vehicles and their crashworthiness; 5) safety perceptions of customers using transit, especially for vulnerable population; 6) good practice criteria for training small paratransit operators. Mr. Michael Winter suggested that the impact of accessible taxis on paratransit operations should be added to the list of ideas. Ms. Wolf-Branigan also invited the committee to discuss workshop ideas for TRB next year.

Plans for the next William Bell Award were discussed. The award is typically given every three years and presented at the TRANSED Conferences. The announcement and application for nominations will be in January 2014. The deadline for the nomination will be in the spring of 2014, and the selection process will be in the summer of 2014. The nominees will be presented to TRB in the fall of 2014, the recipients will be notified at the TRB conference in 2015, and the award will be presented at the TRANSED Conference in Lisbon in 2015.

Anabela Simoes reported on the Committee Research Coordinators activities, which she had attended as the representative of the committee. The first workshop was held at last year's TRB annual meeting and the last meeting took place on Sunday, January 13. There were three webinars held since the committee was formed. She presented a report of activities of the committee.

Mohammed Yousuf provided a report on the Federal Highway Administration Accessible Transportation Technologies Research Initiative. This is a new five year initiative that will look into user ideas and other technologies for travelers with disabilities. It is a joint USDOT initiative with support from FTA and FHWA, along with support from ITS joint program office. They are also exploring support from other agencies outside of USDOT.

9. Report on Liaison Activities with Other Committees

Mr. Thatcher emphasized the importance of reaching out to other TRB committees to promote the consideration of accessibility and mobility issues.

- ITS – Aaron Steinfield reported on behalf of Carol Schweiger. He announced that the public ITS meeting is on Wednesday, January 16th. One of the focus areas in ITS is the transistance vehicle program, which has a transit component. He also reported that the ITS World Congress will be in Tokyo in October 2013.
- Safe Mobility for Older Persons – no one attended the committee meeting
- Pedestrian – Beezy Bentzen reported that the workshop co-sponsored by the ABE60 committee was well attended.
- Paratransit – Mr. Thatcher read comments by David Chia. The first committee meeting is scheduled for the afternoon, following this meeting. At their research subcommittee, they generated several problem statements; one problem statement of particular focus is on dialysis transportation. This committee also has a rotation this year, and is seeking new participants, particularly international and young members.
- Rural & Intercity – Mr. Thatcher read comments by Will Rodman. The committee is proposing quick response research on the state of good repair needs for rural transportation capital. The rural committee had its 20th conference in Salt Lake City in October 2012, which had 350 attendees and 120 presenters, and the next conference will be in Monterey, CA in October 2014.

- Rail – Dan Blais reported on the committee meeting. They discussed pedestrian crossing at railroads both at designated crossings and illegal crossings. They want to set up a subcommittee to reduce pedestrian fatalities at grade crossings.
- Airport Terminals and Ground Access – Ute Rutenburg did not have anything further to add to what he had previously stated.
- Ferry Transportation – no one attended the committee meeting
- Developing Countries – Dr. Sen reported that she spoke with Dr. Agrawal, the new chair of the committee. She stated that the role of paratransit (both motorized and non-motorized) should be looked at more closely. Tom Rickert reported that the committee was interested in BRT development around the world and that the focus appears in the future to be on integration of modes including BRT and on sustainability. He reported that there was only a small discussion on the elderly and persons with disabilities and paratransit.
- Women’s Issues – Ling Suen reported that they will be having an upcoming conference on women’s issues in transportation in Paris in April 2014. Issues that were brought up by the committee include: international and multiple perspectives on security and equity for women and the issue of diversity.
- Tribal Transportation – Dr. Sen reported that she was unable to attend the meeting, but spoke with the co-chair of the committee. One of their big issues was access to and preserving sacred sites within tribal areas due to road expansion projects and other building projects.
- School Bus – no one attended the committee meeting
- International – no one attended the committee meeting
- Vehicle User Characteristics – Aaron Steinfield said that the committee is interested in older drivers
- Other committees – David Lewis attended the economics committee and emphasized the need to bring the issues of accessibility and issues with regard to persons with disabilities should be brought to the discussion on congestion pricing, specifically regarding technology issues and how to ensure equitable sharing of toll revenues. Larry Harman spoke briefly about the new GIS committee. Beezy Bentsen spoke about the four committees that she meets with regularly to highlight issues of persons with disabilities: Traffic Control Devices Committee, Visibility Committee, User Information Committee, and Pedestrian Committee.

10. Report from Easter Seals Project ACTION

C. Marie Maus provided an update on recent Easter Seals Project ACTION (ESPA) activities. She listed the overall technical assistance goals: 1) to drive systems change to expand accessible transportation at the community level; 2) to leverage other programs, partnerships and coalitions to further knowledge regarding accessible transportation; 3) to develop solutions and useful materials and catalog the best practices to address current issues and barriers to accessible transportation; 4) to create and deploy training initiatives to expand knowledge regarding legislation and regulation on the ADA; 5) to serve as a resource of expertise on target assistance to government and non-governmental organizations. They served 4,000 people

answering questions and providing technical assistance, had over 200 people involved in the accessible transportation coalition initiative, and produced over 20 new products. The organization partnered with the American Medical Association to provide a brochure to help people with transportation home from their doctor's appointment, as well as with the CDC. She noted that these products are available online.

11. Report from National Center on Senior Transportation

Karen Wolf-Branigin provided a report on the activities of the National Center on Senior Transportation (NCST). She noted that the Center has a grant program working with nine different communities that are demonstrating person-directed mobility management models to support older adults in selecting the best transportation for them. She reported that the Center is also creating an experts bureau made up of people who have an interest in senior transportation and are interested in reviewing their products and providing technical assistance to grantees.

12. Major Accessibility Developments/Projects (Roundtable Discussion)

There will be a conference in Montreal in October 2014, an international summit on accessible tourism. They are seeking speakers for the conference.

13. 2013 Committee Membership Rotation

Mr. Thatcher noted that there will be a committee membership rotation this year. One-third of the members will be rotated off. After three terms (nine years), TRB strongly urges members to be rotated off or to become a friend of the committee. Mr. Thatcher noted that several members have reached this term limit. He noted that rotations are a difficult part of the job of committee chairs and hoped that everyone who had to be rotated off would continue to remain active as Friends.

14. Other Business

There was no other business.

15. Adjournment

The meeting was adjourned at 12:00 noon.

Attachment 1

Transportation Research Board
92nd Annual Meeting

Committee on Accessible Transportation and Mobility (ABE60)

Wednesday, January 16, 2013, 8:00 a.m. to 12:00 p.m.

Fairchild Room, Hilton Hotel, Washington, DC

AGENDA

1. Call to Order (Lalita Sen and Russell Thatcher, Co-Chairs)
2. Introductions of Members and Friends (All)
3. Appointment of Committee Secretary (Co-Chairs)
4. Review of Minutes of 2012 Meeting (Co-Chairs)
5. TRB Staff Announcements (Jennifer Rosales)

 "Research Pays Off" Articles
 TRB Research Needs Statements (RNS) Database
 TRB Practice-Ready Papers (PRP) Database
 "Critical Issues" Update
6. Report from TCRP (Gwen Chisholm-Smith)

 2013 Synthesis Study Topics
 2013 Full Research Study Topics
 Nominations to Project Panels
7. TRB Committee Communications Coordinators Council (Joey Goldman)
8. Subcommittee Reports
 - 8.1 TRANSED Conference Planning Subcommittee, ABE60(5)
(Tom Rickert, Co-Chair)

 13th TRANSED Conference 2012 Report
 Dr. Sudhir Krishna, IAS, Secretary, Ministry of Urban Development
 Abha Negi, Svayam
 14th TRANSED Conference 2015 Update (Rosario Macario)
 15th TRANSED Conference 2018 Options and Next Steps
 - 8.2 International Activities Subcommittee, ABE60(1)

(Ann Frye, Co-Chair)

Long Term Future of TRANSED Conferences (funding, scholarship fund,
future shape and direction)

Report on Activities of Access Exchange International
Recent International Developments

8.3 Technology Subcommittee, ABE60(2)
(Uwe Rutenberg and Daniel Blais, Co-Chairs)

8.4 Research Subcommittee, ABE60(4)
(Karen Wolf-Branigin and Anabela Simoes, Co-Chairs)

2012 Paper Review Process

2013 Sessions and Workshop

Report on Committee Research Coordinators (CRC) activities

2012 and 2013 Research Statements

Next William Bell Award

Report on Federal Highway Administration (FHWA) Accessible

Transportation Technologies Research Initiative (Mohammed Yousuf)

9. Report on Liaison Activities with Other TRB Committees

ITS (Aaron Steinfeld, Carol Schweiger)

Safe Mobility for Older Persons (Kit Mitchell, Virginia Dize, Ling Suen)

Senior Mobility Options Joint Subcommittee

Older Women's Activities Subcommittee

Pedestrian (Julie Babinard, Lois Thibault, Beezy Bentzen)

Paratransit (Betsy Buxer, Russell Thatcher, David Chia, James Cooper)

Taxi Subcommittee

Rural & Intercity (Will Rodman, Lalita Sen, Larry Harman)

Rail (Kate Hunter-Zaworski, Dan Blais)

Airport Terminals and Ground Access (Uwe Rutenberg)

Ferry Transportation (David Chapman)

Developing Countries (Tom Rickert, Lalita Sen)

Women's Issues (Ling Suen)

Tribal Transportation (Lalita Sen, Virginia Dize, Richard Weiner)

School Bus (Ted Finlayson-Schueler)

International (Ling Suen, Lalita Sen)

Vehicle User Characteristics (Aaron Steinfeld)

10. Report from Easter Seals Project ACTION

11. Report from National Center on Senior Transportation (Karen Wolf-Branigin)

12. Major Accessibility Developments/Projects (Roundtable Discussion)

13. 2013 Committee Membership Rotation

14. Other Business

15. Adjournment