**Transportation research Board (TRB)**

**Accessible Transportation and Mobility Committee (ABE60)**

**Paratransit Committee (APO60)**

**William G. Bell Award 2018**

**Terms of Reference**

**I. Background**

In 1992, the Committee on Accessible Transportation and Mobility (ABE60) established the William G. Bell Award (Award) to honour the memory of our good friend, mentor and leader in the field of accessible transportation and mobility, Dr. William G. Bell. His dedication and commitment to the field of accessible transportation generated and established the national conferences that have been held since 1974. In addition, Dr. Bell initiated and established the successful international conferences on accessible transportation that continue to be held throughout the world.

The Committee on Paratransit (APO60), which also promotes increased mobility through more specialized forms of transit, has also joined in co-sponsoring the award.

Previous Award recipients are listed below:

1993 - Dr. David Lewis

1995 - Ms. Ling Suen

1997 - Mr. Roger Tate

1999 - Mr. Philip Oxley

2001 - Dr. Kit Mitchell

2003 - Mr. Tom Rickert

2006 - Ms. Ann Frye

2010 - Dr. Lalita Sen

2015 - Mr. Russell Thatcher

Dr. Katherine Hunter- Zaworski

Ms. Maryvonne Dejeammes

Recent award ceremonies have taken place at the TRANSED conferences (International Conference on Mobility & Transport for Elderly & Disabled People). Recent awards were presented at TRANSED 2015 in Lisbon.

**II. Selection Criteria**

a. Individual has served and made significant contributions to the field of accessible transportation and mobility.

b. Individual has made outstanding contribution(s) through practice, research, or policy development to the field of accessible transportation and mobility, both nationally and internationally.

c. Individual is committed to broadening the number of professionals and disciplines working in the field of accessible transportation and mobility.

d. Individual has a demonstrated track record in the dissemination of research findings and practical information.

e. Individual has demonstrated accomplishments and a commitment to outreach and training in accessible transportation and mobility.

f. Individual possesses the following personal qualities: persistence with grace; dedication to accessible transportation and mobility; persuasiveness, credibility and visibility.

g. Individual has demonstrated a dedication to the field of accessible transportation, and mobility.

**III. Selection Board, Nomination and Selection Process**

The TRB Committee on Accessible Transportation and Mobility (ABE60) and the Committee on Paratransit (APO60) jointly sponsor this award. The Selection Board (Board) will likely consist of previous recipients of the Award, as well as selected committee executives as appointed by the two Committee Chairs. Key elements and timing details of the nomination and selection process are listed below:

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| --- | --- | --- |
|  | **ACTIVITY** | **TIMING** |
| **1** | Initiation of process | **March 2017** |
| **2** | Nominations are to be made by Committee members by completing and submitting the attached *Nomination Form*, a covering letter that clearly explains how the candidate meets the criteria, and the nominee’s CV. Nominations are to be submitted by mail or e-mail to the ABE60 Committee Secretary:  Dr. Kenneth Joh, kjoh@mwcog.org | **Deadline: April 30, 2017** |
| **3** | Secretary distributes Nomination and Evaluation Forms to Board members for their review and analysis | **May 2017** |
| **4** | Board decides which candidate best meets the above noted criteria and returns completed Evaluation Forms to Secretary who forwards copies to Chairs of ABE60, APO60 and the TRB Program Officer | **June 2017** |
| **5** | Secretary, the Chairs of ABE60 and APO60, and the TRB Program Officer verify the counts and evaluation | **August 2017** |
| **6** | TRB Program Officer notifies award recipient on date and venue of award | **September 2017** |
| **7** | Award is announced at the TRB Annual Conference | **January 2017** |
| **8** | Award is presented at TRANSED 2018 in Taipei, Taiwan | **November 2018** |

The attached *Nomination Form* will be used to submit nominations.

**IV. Frequency and Venue of Recognition**

This award will normally occur every three years and will be timed to allow for presentation at each TRANSED Conference. The award will only be given if a qualified recipient is identified and selected.

**V. Accountability**

Nominees for the Award must not sit on the Board. All relevant Award-related documentation and Board Member counts and evaluations will be verified, and treated as confidential, by the ABE60 and APO60 Committee Chairs and the TRB Program Officer.

**VI. Award/ Certificate, Prize and Sponsorships**

a. TRB will be responsible for the printing/framing of the Award certificate and the issuance of Award notification letter to the recipient.

b. The Committees will explore and solicit corporate/government/private sponsorship of the above-noted costs. These consultations may result in the creation of a monetary “prize” to complement the certificate and travel costs.